



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	VIVEKANANDA DEGREE COLLEGE
Name of the head of the Institution	DR. CHIKKAHANUMANTHARAYAPPA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08023579511
Mobile no.	9740979328
Registered Email	vdc_principal@rediffmail.com
Alternate Email	chrayappa@gmail.com
Address	Dr. Rajkumar Road, Rajajinagar II Stage
City/Town	Bengaluru
State/UT	Karnataka
Pincode	560055
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. M.K. Purushothama
Phone no/Alternate Phone no.	08023579511
Mobile no.	8660792686
Registered Email	vdc_principal@rediffmail.com
Alternate Email	dr.mkpurushothama@rediffmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://vdcjes.edu.in/wp-content/uploads/2020/10/AQAR_2017_18.pdf">https://vdcjes.edu.in/wp-content/uploads/2020/10/AQAR_2017_18.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

[https://vdcjes.edu.in/wp-content/uploads/2020/10/Academic\\_calendar\\_2018-19.pdf](https://vdcjes.edu.in/wp-content/uploads/2020/10/Academic_calendar_2018-19.pdf)

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	83.75	2004	16-Sep-2004	15-Sep-2009
2	B	2.87	2010	04-Sep-2010	03-Sep-2015
3	B++	2.92	2017	02-May-2017	01-May-2022

### 6. Date of Establishment of IQAC

01-Jul-2010

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

No Data Entered/Not Applicable!!!

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Organization of one day Seminar for Teaching Faculty on Preparation of EContent on 22.09.2018. 2. Organization of one day Workshop for NonTeaching Staff on EContent: Uploading of the information to online portal of University and Government Departments on 06.10.2018. 3. Conducting of Students satisfaction survey (SSS) on Teaching Learning process, analyzing the report and provide the suggestions to the Principal related to this survey.

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	28-Feb-2019
17. Does the Institution have Management Information System ?	No

### Part B

#### CRITERION I – CURRICULAR ASPECTS

##### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. In the beginning of each academic year, IQAC of the college prepares Institute academic calendar in consultation with HODs all departments. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. 2. Orientation programme is organized for the newly admitted students to make them aware of college activities, course contents, facilities available, co-curricular activities, extracurricular activities and the mechanism for curriculum delivery and implementation. 3. The Principal constitutes various Academic Committees which are instrumental to implement the Institutional Academic Plan. In the beginning of the academic year, all the departments are asked to prepare and submit their month wise academic plans including curricular and co-curricular activities in the prescribed proforma. 4. The college organizes student enrichment programs for effective implementation of the curriculum such as tests, seminars, Entrepreneur development programme, student seminar & guest lectures. 5. As per the University schedule, a minimum of two Internal tests along with assignment is carried out in all the departments to assess the performance of students, which is recorded for internal evaluation of the students. Based on their performance, specific attention is given to section of slow learners to enable them to be on par with advanced/normal learners. 6. The Principal along with the Heads of the department conducts meeting to review the progress of the syllabus completion. Faculties who have not been able to complete the syllabus as per the plan are advised to arrange for special classes enabling the completion of the syllabus well in time. 7. Along with conventional methods, faculties are also using innovative teaching methodology (pedagogy) in line with present day requirements. 8. Field tours are organized by some Departments to ensure effective implementation of the prescribed curriculum. Skill development programs are conducted for students to enable them to be skill oriented for various jobs. 9. Interactive sessions with students and, sometimes with guardians are held to identify problem areas. Class tests/surprise test and student seminars are held after completion of a section of the syllabus and

periodic review of performance of students is undertaken. 10. The IQAC being an academic and administrative body, aims to measure institutional functioning towards quality enhancement through internalization of quality culture. IQAC also specifies uniform guidelines for Internal Assessment in various core / non-core, co-curricular and extra-curricular activities as per the requirement of Bangalore University for the CBCS pattern. Student satisfaction survey is conducted by IQAC to improve the teaching learning process of each department.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Data Analytics Course	Nil	02/09/2019	120	Employability Data Mining	Business Intelligence

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NA	Nil
BCom	NA	Nil
BSc	PCM, PME, PMCS	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	85	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Digital Marketing Compleace Network Pvt. Ltd.,	5
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

1.4.2 Feedback from faculties: It is believed that faculty play a crucial role in the design and development of the curriculum. The inputs received from the faculty feedback are analysed and considered for further necessary action wherever applicable. Feedback is collected from faculty members on various aspects of curriculum. Syllabi is well designed to meet the objectives, BOS role to ensure the relevance of the syllabus to the students holistic development. It is reported that 74 percent of the teachers expressed satisfaction about the BOS role in framing the syllabus. 66 percent of the teachers agreed that curriculum composed both basics and advanced level of subject the coherence of the syllabus with Programme Outcomes. Feedback Report from Students and Alumni To make the academic activities more accountable and efficient, feedback is obtained from students, faculty and Alumni. The feedback output is used to arrive at the SWOC analysis also. A comprehensive format based on a structured questionnaire was prepared and approval was taken by the IQAC of the college. Particulars of questionnaire includes infrastructure, cafeteria (canteen), Library, Health Centre, Office Administration, curricular and co-curricular activities. The received responses reflect the overall satisfaction about all aspects. All the particulars of the questionnaire mentioned in the feedback have scores above 80 in student's feedback. Feedback from Alumni was taken using 'Linkert scale' ranging from 1 to 5 (1 to 5 indicates excellent, very good, good, average, poor). More than 90 percent of the Alumni felt that they have benefitted from the institution. Majority of the Alumni are satisfied with the overall transformation feel in their workplace. To help the students in getting their jobs College Placement Cell conducts job drives inviting HR Executives of companies. Recommendations of the companies were given due weightage during placement training and in the design of the certificate courses. The feedback output was discussed widely in the Governing council of the Institution in a bid to review the departmental performance for further progress of academic activities.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HEP	100	24	24
BCom	B.Com	300	400	300
BSc	PCM	72	51	51
BSc	PME	60	25	25
BSc	PMCS	60	50	50
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### 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1098	Nil	38	Nil	38

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Mentoring system is available in the Institution. The Institution functions under the umbrella of Janata Education Society that operates with the motto to impart value-based quality education to the needy with a key focus to serve students, who belong to economically weaker section and also students from the rural background. Keeping in view the holistic development of the students, the Institution adopts Mentoring System. The Principal of the college designates the faculty as Class Teachers Mentors for each section at the beginning of the academic year. The Mentors observe the academic and extracurricular activities of the students guiding them time and again to improvise their performance. The Class Teachers guide the students to maintain discipline while on campus. The Parents of Slow Learners are intimated and asked to meet the concerned Mentors to know the performance of their wards. Owing to the huge number of students in a class, a separate counsellor is appointed to resolve personal grievances of the mentees. Students facing problems either academically or personally are made to interact on a one-on-one basis with the counsellor. The counsellor counsels the mentees and strengthens them emotionally to face the challenges of life. The attendance and the progress in Tests and Preparatory Exams are monitored regularly. The mentors also encourage the mentees to participate in various co-curricular and extra-curricular activities. The strengths of the students are identified and the students are motivated to enhance their strengths. Mentors also take care to help the students to overcome their weaknesses. The mentor counsels the students and helps them to cope with their personal problems and motivate them to enrich the skills required to achieve their career goals. Also, 'Spandana,' Women's wing of the college, ensures that the girl students are taken care of. The wing takes responsibility to address the grievances of the girl students. The Mentoring practice has proven beneficial to the students. The results of the students in the University Exams are improved over the years. Many students have scored centum in various subjects. Also, the participation of the students in various activities of the college has seen a considerable increase. In all the Mentoring System ensures the overall development of students and creates a homelike atmosphere to motivate the students to reach their goals and fulfil their aspirations in life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1098	38	1 : 30

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
39	39	Nil	Nil	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution looks forward to achieve all-round development of students and practices the system of Continuous Internal Evaluation to assess the skills of the students. As per the University guidelines, the Institution conducts two Tests to evaluate the students for Internal Assessments. Along with this, Preparatory Examination is conducted at the end of each semester. While allotting the Internal Marks for students along with Tests and Preparatory Marks, their attendance and subject related assignments are also considered. The performance of the students in the tests, exams and their attendance is communicated to the Parents on a regular basis. To strengthen academic skills of students, faculty assign Online Projects that are executed by students in the Business Lab. The Language Lab of the Institution conducts activities to improvise the LSRW (Listening, Speaking, Reading and Writing) skills of students by training students through WORDSWORTH Software. Apart from academics, the Institution encourages the students to participate in various extracurricular and co-curricular activities conducted by different committees, clubs and forums of the college. Through Continuous Internal Evaluation System, an effort is made by the Institution to contribute socially responsible citizens to the society.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution follows the academic calendar as per the University guidelines. Besides the Institution also has its own academic calendar that has been uploaded on the Institutional website. The Head of the Institution convenes a staff meeting to finalize the subject allotment and timetable. Activities of various forums/clubs are also planned accordingly. The IQAC conducts a meeting to finalize the calendar of events. Later, the teachers are instructed to submit their teaching plan for the semester. The academic year commences with the induction program for the first-year students. After the commencement of regular classes as per the timetable, various activities planned through IQAC are conducted by the respective forums/clubs. Also, workshops, seminars, and conferences are conducted through different departments. Two Internal Tests and Preparatory Examination are conducted along with the University Examination. National festivals are also celebrated to create a sense of patriotism among students and staff. Parents Teachers meeting is organized through the IQAC to



update the Parents about performance of their wards. At the end of the semester, the faculty submit their work diary to their respective HoDs which is later verified by the Head of the Institution and the IQAC. Activities planned by the IQAC are effectively implemented for the successful completion of the semester.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://vdcjes.edu.in/iqac-web-links/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BSc	PMCS	14	5	36
Nill	BSc	PME	11	7	64
Nill	BSc	PCM	29	15	52
Nill	BCom	B.Com	209	149	71
Nill	BA	HEP	35	27	77

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://vdcjes.edu.in/wp-content/uploads/2021/02/Questionnaire-Results-of-student-satisfaction-survey.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	CHEMISTRY	2	5.54
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	Nill	12
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>Programmes</b>	<b>NSS</b>	<b>2</b>	<b>23</b>
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

#### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2.3	1.84

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha Software	Fully	3.20.02.000	2004

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	185	45992	183	64192	368	110184
Reference Books	20	15000	18	9000	38	24000
e-Books	97000	5900	Nill	Nill	97000	5900
Journals	41	132000	10	50000	51	182000
e-Journals	6000	Nill	Nill	Nill	6000	Nill
CD & Video	10	Nill	10	Nill	20	Nill
No file uploaded.						

#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	112	95	1	2	2	8	9	50	0
Added	35	35	0	0	0	0	0	0	0
<b>Total</b>	<b>147</b>	<b>130</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>8</b>	<b>9</b>	<b>50</b>	<b>0</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
51.14	51.22	5.7	5.2

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Nil

<https://vdcjes.edu.in/wp-content/uploads/2021/02/Policies-Procedures.pdf>

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Jantha education society student aid fund	35	245000
Financial Support from Other Sources			
a) National	Other Backward classes welfare dept.	173	477640
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
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Language Lab English Proficiency	10/08/2018	84	WORDSWORTH English Lang Lab, Ahmedabad
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Null	Null	Null

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	5
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter Collegiate Annual Science Quiz	College	70
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Man of The Match	National	1	Nil	Nil	Mohammed Ibrahim

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students actively participate and present their views in various committees / clubs / teams like College student council, IQAC Meetings, Class representative committee meetings etc. Class representative committee is contributory in discussing about the teaching, approach and syllabus. Student active participation in studies meeting is encouraged. Magazine committee publishes annual student magazines. The magazine can be viewed from [www.vdcjes.edu.in](http://www.vdcjes.edu.in) in the magazine publication encourages the students enthusiasm and participation in writing poetry, prose, travelogues, articles about burning issues, photography, painting etc. Student clubs like Eco club, Sports club, Spandana women's wing collectively scrutinizes the students thought and ideas. Students are members of anti-ragging committee to monitor and ensure the campus is free from any such related activities. Alumni association various other committees organize inter college and Symposiums besides every class across various departments have representative to co-ordinate with various activities connected with the conduct of classes and placement activities of students.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision of the college: "Education for All" The Mission of the college : "Quality Education at Affordable cost " To create a transformative educational experience for students focused on discipline, Knowledge, adopting Learner Centred Approach. Implementation of institutional policies. The college administration delegate's authority to the HOD, the HOD's along with faculty member's chalk out, the action plan for well-planned and effective delivery of

curriculum. The student works in co-operation with faculty members within each department for various activities. The Departmental meetings are held in every department and HOD's are authorised to take the decisions for allocation of syllabus, distribution of classes, conducting of tests, preparation of academic calendar, Assignments. All-important information's are communicated through regular meetings of HOD's with principal. The College promotes a culture of participative management through the formation of different Committees like Sports, Cultural, Spandana, Science Research Forum, NSS, NCC, Eco club, etc.

Each Committee is headed by the Principal consisting of co-ordinator and members work for the smooth functioning of activities. The Management Committee of our College organises a various meetings with the Principal, to ensure the proper utilisation of funds, keeping in view the requirement of students and various activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Since the institution is affiliated to Bangalore University, the curriculum developed by the University is followed. Faculty of the institution are appointed as Members of Board of Studies at University level and have contributed to the curriculum development at University level. Every three years they initiate the upgradation of syllabus. The BOS of every discipline is oriented to oversee the course content of Core subjects, Sequencing of units, Reading Reference lists, Question Banks, Question paper pattern, Assessment procedure. Syllabi for Add-on Certificate Courses conducted by the college is developed by the faculty of the college which is need based and industry oriented. Syllabus Orientation Workshops at University level are conducted in the College for a better vision of the Curriculum among the faculty.
Teaching and Learning	One of the best practices in our college is to provide required number of teaching hours for every semester and ensure that all allotted hours are used by the faculty. Teaching is both through chalk talk method and through power point presentation. Learning through practical demonstration, Field work, and Industrial visits. Enhancement of learning skills through Workshops, Seminars, Quiz's, Training Programs, Remedial Classes, Student Counselling and Internal Tests are



conducted as a regular practice. Organizing student seminars on recent trends and developments in respective subjects. The Student's feedback, appraisal of the faculty is yet another strategy adopted to assess the performance of the faculty.

**Examination and Evaluation**

The Examination of Semesters are held according to the date scheduled by Bangalore Central University/ Bangalore University. The college conducts two internal Tests, Practical Tests, Assignments are assigned to the students and evaluated by the teachers, marks are added to the internal marks and are uploaded to students portal of Bangalore Central University/ Bangalore University. For B.Sc., Annual Practical Examination are conducted according to Bangalore Central University/Bangalore University. Many of our faculty are appointed as Chairman and Members of Board of Examinations of Bangalore Central University/Bangalore University. All the eligible faculty of the college have undertaken University Evaluation and other related jobs. None of our students is involved in copying and caught by the University Examination Squad is an example for disciplined conducting of examinations.

**Research and Development**

Our college motivates the faculty members to go for research and research publications in peer reviewed journals/Books, and also provides financial assistance to students and faculty to participate and present papers at the University/ State/ National in Seminars/Conferences, Workshops, Orientations for upgrading their skills.

**Library, ICT and Physical Infrastructure / Instrumentation**

The college Library has been a coveted place of learning for all learners. It is constantly upgraded and equipped with internet facilities, addition of new books, journals, magazines, E-library. Library staff trained with the software. The language lab is equipped with necessary software.

**Human Resource Management**

Human Resource Management deployed in the college helps to manage the staff and ensure the work culture in the campus. Bio-metric system of attendance is implemented for accurate maintenance of attendance among the staff. Faculty

	<p>are encouraged to attend seminars, workshops, orientations. The institution monitors the performance of the staff through Feedback mechanisms and annual reports. The Marginal hike in the salary of management staff is made by revising the salaries. Additional increments are granted to management staff who acquire Ph.D degree by the management in line with Grant-in-Aid Staff.</p>
Industry Interaction / Collaboration	<p>The Placement Cell and Science, Commerce departments invite the industries and companies for interaction and placements, campus recruitments, Skill Training, Carrier counselling. Training for Resume writing is undertaken by placement cell. Inviting Guest Speakers from industry / institutions: IIMs, IISc. Field visits, industrial visits are made by the students with respective faculty.</p>
Admission of Students	<p>The Institution has developed several strategies to improve the quality of admission process through various means like websites, advertising in local bodies, annual prospectus(containing a brief amount of achievements, details of programmes, subject combinations, fee structure, documents to be produced and other things etc) is issued to the students along with application on payment of nominal fee. Help Desk service is offered to avoid the confusion and to clarify the queries on courses. The marks obtained in Higher Secondary Examination is the basis for admission. Institution admits the students from General Masses, socially and economically, marginalised classes and first generation learners.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The College promotes a culture of participative management while planning for future growth and development of institution. The management along with Principal, IQAC chalks out various feasible strategies while making various plans and policies.</p>
Administration	<p>The Institution encourages the practices of decentralization and participative management making use of ICT facilities. The college office is</p>

	computerised for all practical purposes: Examination, Fee payment, University and Collegiate related matters so also for various Government Scholarships.
Finance and Accounts	The college maintains transparency and accountability while monitoring its financial records. Every year the Institution conducts the internal and external financial audit which reflects true and fair accounting of Institution.
Student Admission and Support	On the whole, the college works collectively and harmoniously with all stake holders to provide and promote an academic environment that ensures and fosters holistic development of its students and enhances the opportunities of their progression to Higher level of learning and Employment.
Examination	End Semester examinations are as per the schedule of Bangalore Central University/Bangalore University. Internal Assessment Examinations are conducted as per academic schedule prepared by the IQAC.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Workshop on E-content: Uploading of the information to online portal of University	06/10/2018	06/10/2018	Nil	21

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nil	Nil	Nil	Nil

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group insurance, Family Benefit Fund, Salary advance facilities are made available. Provident fund and gratuity facilities are made for management recruited staff. Fees concession will be given for employees children	Group insurance, Family Benefit Fund, Salary advance facilities are made available. Provident fund and gratuity facilities are made for management recruited staff. Fees concession will be given for employees children	Students-Aid Fund, Students Welfare Fund Group Insurance for Students are available.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Janatha Education Society® Vivekananda Degree College conducts the internal financial audit every year. The financial audit is done by chartered accountants and their team. All the financial statement of the institutions are openly presented before the auditing team as soon as the financial year ends. All the Receipts and Payment amount, Income and Expenditure, Bank statements, Cash balance, funds etc., are presented before them, after the auditing work, the auditor provide the final report of the financial year, which gives the true and fair view in conformity of the accounts. Audit from Department of Collegiate Education and Accountant General are being conducted according to the schedule. The auditors appreciate the finance section and also give suggestions for the better functioning for the next financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
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funding agencies /individuals		
Janatha Education Society®	1713017	Salary
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6.4.3 – Total corpus fund generated

21921863
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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	Academic Council of Management (JES)
Administrative	Yes	Department Of Collegiate Education and Bangalore University	Yes	Internal Auditor and General Body of JES

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A large number of parents visit the college and meet the Principal, Class Teachers, subject teachers to verify the attendance, behavior and performance of their wards. The suggestions of Parent - Teachers Association considered by the Institution.
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6.5.3 – Development programmes for support staff (at least three)

Fee concession is granted for the children of support staff for all levels of education in all the institutions managed by the Janata Education Society. English speaking training, Yoga, Eye-care activities, Health check-ups, etc.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The Placement opportunities for students are increased by the Placement Cell. 2. Majority of the Teaching staff are using Audio Visual Teaching Aids in the teaching learning process. 3. Final year B.A, B.Sc. and B.Com students are given Computer training compulsorily.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day Celebration	08/03/2019	08/03/2019	250	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The use of LED lights in the campus up to 50 percent Sunlight and Natural ventilation reduces the consumption for fans and lights

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day	15/08/2018	15/08/2018	425
Celebration of Teacher s Day	05/09/2018	05/09/2018	250
Celebration of Gandhi Jayanthi	02/10/2018	02/10/2018	400
Celebration of Republic day	26/01/2019	26/01/2019	450

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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green campus, Automobile free campus, Plastic free campus, Water purifier plant, Rain water harvesting, Solid waste management, E-waste management, Sanitary pad burning machine in girl's rest room, Use of biodegradable disposable plates and spoons in institutional eateries.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Best practice 1: Objective:** The objective of this program is to support and strengthen economically weaker section and meritorious students for their holistic education. **The context:** Education plays an important role in student's life, scholarships gives student financial support needed to take a leap as well as to boost the morale and student's confidence and their ability to work towards a better future. **The Practice:** The college has actively involved in endeavors related to student aid fund, the institution offers scholarship schemes to help prospective students to overpower financial constraints towards perceiving their dream academic career who belong to the domicile of the institution. **Evidence of success:** Most of the students hailed from economically weaker section utilized this facility to continue their education, indeed, secured, good positions in their professional life and better opportunities to pursue their higher education.

**Best Practice 2 HEALTH HYGIENE Objective:** The objective of this program is to create awareness among students with appropriate Knowledge to develop Healthy Mind in Healthy Body. **The Context:** Health is freedom from disease and sickness, Health education plays an important role in student's life to prevent illness. It is important to have a positive health attitude and required knowledge about health and hygiene. According to WHO "Health is the state of complete physical, mental, spiritual and social wellbeing and not merely absence of disease". Hygiene is the science and art of preserving and improving health. **The Practice:** The college actively involves in endeavors related to health and cleanliness. Care is taken to keep the campus clean and provide the students with facilities related to clean toilets and sanitation. Primary Health Care center is provided in the college campus with adequate medical staff to look into Health Hygiene issues of the students. College has an active yoga committee to organize yoga classes at regular intervals to create awareness among students about health. Care has been taken for girls students by installing sanitary vending and disposable machines. Various Health Hygiene awareness programme are being conducted in the college to educate students by inviting Doctors / Experts in the field. **Evidence of success:** Most of the students are availing free consultation, medical advice and follow up for the illness. By installing sanitary vending and disposable machines attendance of girl's students has increased and they are feeling comfortable during college hours.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://vdcjes.edu.in/wp-content/uploads/2021/02/Best-Practices.pdf>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college started in the year 1982 under the able management of Janata Education Society with a 'vision' of providing "Higher education to all at affordable cost ", to cope with the vision of the institution that is quality higher education to all, our college fee structure is fair compared to the other college in the locality to support economically weaker section and minorities. Janata Education Society provides Student Aid Fund every year for

meritorious students who do not receive scholarships from any other organization and Government. Though our college is situated in the center of the city majority of our stake holders are from Rural or Sub urban areas and they are ensured quality education with an exposure to urban culture and trends. A big majority of our students are First Generation Learners. The Management is kind enough to open admissions to students with low academic Performance / Background. The College Administration / Faculty sincerely put the effort and make these students to achieve Academic excellence / Performance. "Earn while you learn", college timings are scheduled in such a way that students willing to work part time to support their family and their education are provided with a career guidance and support which enriches the practical experience along with subject knowledge of the students and college timings also helps students in taking coaching for CA classes, Competitive exams, Computer trainings etc. Janata Education Society has entered an agreement with Life Insurance Corporation of India to pay Gratuity to Non-Grants staff at the time of their retirement, this is a unique facility provided to Non-Grant staff by our management which is not generally extended by most of the Private Educational Institutions.

Provide the weblink of the institution

<https://vdcjes.edu.in/wp-content/uploads/2021/02/Institutional-Distinctiveness.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Future Plans of action for next academic year 1. Encouraging the teachers to take up Research Projects. 2. Establishment of Research Center. 3. Conducting Orientation Program for Teaching and Non-teaching faculty. 4. To open PG courses in Science Streams. 5. Request to shift M.Com Course from Vivekananda Institute of Management to Vivekananda Degree College. 6. Conducting more number of Value Added Courses, Certificate Courses, Skill Development Programmes. 7. To open PGDBA Courses with the Collaboration with Bengaluru Central University. 8. Renovation of Class rooms with ICT facilities. 9. Modernization of parking area. 10. Development of playing courts for various sports activities. 11. Additional Toilet facility for Girl students. 12. Erection of roof with transparent sheets to the quadrangle of the college to conduct extra-curricular activities among the students. 13. Modernization of Canteen facility. 14. Open Nandini Milk Parlor with Stationery items in the campus for students' convenience. 15. To bring Bi-Annual College News Letter involving Faculty and Staff. 16. To strengthen Alumni and conduct programmes by Alumni. 17. To strengthen IQAC and conduct all College activities through IQAC.