



VIVEKANANDA DEGREE COLLEGE

AN INSTITUTE OF JANATHA EDUCATION SOCIETY (R)
Affiliated to Bengaluru City University & Accredited by NAAC



02.06.2021

ROLES/ RESPONSIBILITIES OF STAFF AND STUDENTS IN ACADEMIC AND ADMINISTRATIVE BODIES

| SL.NO | NAME OF THE STAFF / STUDENT & DESIGNATION | RESPONSIBILITY |
|-------|---|---|
| 1. | Dr. Sreeramappa M Principal, VDC, Chairman. | <ul style="list-style-type: none">Co-ordinating activities of the council.Directing & publicizing the affairs.Presiding over all student council meetings. |
| 2. | Dr. Vasu HOD Physics, Program officer. | <ul style="list-style-type: none">Facilitating faculty student correspondence.Establishing conducive environment for smooth conduct of events and activities.Providing required infrastructural support to student council.Documentation of student council meetings and other activities. |
| 3. | Student Cultural Representatives 1. Poojashree 2. Pavan | <ul style="list-style-type: none">Represents affairs related to cultural events.Conducting inter – class cultural events.Arrangement/ delegating students to various cultural activities at all levels. |
| 4. | Student Sports Representatives 1. Nandish 2. Guruprasad | <ul style="list-style-type: none">Responsible for administrative leadership to organize and support sports event.Organizing student council meetings at regular intervals. |
| 5. | Student NCC Representatives 1. Renuka Prasad M 2. Muskan Kumari | <ul style="list-style-type: none">Inspiring students to enroll in NCC.Facilitating NCC training and other activities.Addressing and creating awareness amongst students about social concerns. |
| 6. | Student NSS Representatives 1. Pradeep s 2. Arun N | <ul style="list-style-type: none">Motivating students to involve in NSS activities and events.Planning & organizing NSS camps.Any other events related to NSS. |

Contd...


PRINCIPAL

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BENGALURU-55



VDC

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| 7. | Student Magazine co- coordinators 1. Grace Preethi 2. Karthik S | <ul style="list-style-type: none">• Maintain and record events related to college annual magazine.• Co-ordinating with magazine committee.• Planning any other subject pertaining to magazine. |
| 8. | 1. Dilpreet Singh 2. Geetha Shree Members B. Com Course Representatives | <ul style="list-style-type: none">• B.Com course representation in student council.• Students prime channel to communicate their grievances to Management/ Principal/ Faculty.• Co -ordinating mentors and students. |
| 9. | 1. Meghana M 2. Pruithviraj Members BSc Course Representatives | <ul style="list-style-type: none">• BSc Course representation in student council.• Students prime channel to communicate their grievances to Management/ Principal/ Faculty.• Co -ordinating mentors and students. |
| 10. | 1. Spoorthi M J 2. Manikanta R Members BA Course Representatives | <ul style="list-style-type: none">• BA Course representation in student council.• Students prime channel to communicate their grievances to Management/ Principal/ Faculty.• Co -ordinating mentors and students. |

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