

IQAC MEETING

Meeting No: 01

Date: 19/08/2016

Time: 12.30 PMn

Venue: IQAC Room

Agenda Proposed:

- Constitution of new IQAC Committee.
- Preparation of Academic Calendar 2016-17.
- Preparation for submission of SSR in November
- To promote the teachers to take up research project

Minutes of the Meeting:

Dr. Venkataramana Principal of the College welcomed the members for the first IQAC meeting of the academic year 2016-17.

It is resolved to reconstitute the IQAC committee as per the NAAC guidelines.

It is decided to speed up the preparation of SSR and submit in November.

It is decided to look into the possibility of shifting the PG courses from VIMS to Vivekananda Degree College.


It is proposed to strengthen the Science and Research Forum and to conduct inter discipline seminar on Innovative research activities.

It is resolved to send proceedings of IQAC to the Management for kind perusal and to obtain approval.

Sl.No	Members Present	Signature
1	Dr. Venkataramana Principal	
2	Dr. B.G. Bhaskar coordinator	
3.	Prof. Y.C.Gangadharaiah Member	
4	Dr.M.K. Purushothama Member	
5.	Prof. S.N.Honnappa Member	
6	Prof. Sripathy L Member	
7.	Prof.Thipperudra Swamy Member	
8.	Prof. Lingaraju B Member	
9.	Prof. Premakumari Member	
10.	Prof. Lakshminarayana Member	
11.	Smt. Veena B.S Member	
12.	Sri Suryakumar R.K Member	

Minutes of the meeting	Action taken
It is resolved to reconstitute the IQAC committee as per the NAAC guidelines.	IQAC is reconstituted
It is decided to look into the possibility of shifting the PG courses from VIMS to Vivekananda Degree College	Efforts are initiated
It is proposed to strengthen the Science and Research Forum and to conduct inter discipline seminar on Innovative research activities.	Science and Research Forum formed and decided to conduct a state level workshop in science
It is decided to speed up the preparation of SSR and submit in November.	Committees are formed for each NAAC Criterion and informed to collect information immediately.
It is resolved to send proceedings of IQAC to the Management for kind perusal and to obtain approval.	Proceeding of meeting sent to JES for approval.


IQAC COORDINATOR


PRINCIPAL
VIVEKANANDA DEGREE COLLEGE
BENGALURU-55

IQAC MEETING

Meeting No-02

Date: 15/09/2016

Time: 12.30 PM

Venue: IQAC Room

Agenda Proposed:

- To review the previous meeting decisions and discuss the progress of IQAC activities.
- To review the progress of various committees formed as per NAAC guidelines.
- To review SSR preparation.
- To discuss about conduction of one day workshop/ seminar.
- Any other subject with the permission of chairman.

Minutes of the Meeting:

Dr. B.G Bhaskara, IQAC coordinator extended the warm welcome and presented the agenda of meeting.

It is decided to prepare and submit SSR as early as possible.


It is decided to keep the documents of committees ready.

It is proposed to conduct a state level workshop from Department of Commerce.

Sl.No	Members Present	Signature
1	Dr. Venkataramana Principal	
2	Dr. B.G. Bhaskar coordinator	
3.	Prof. Y.C.Gangadharaiah Member	
4	Dr.M.K. Purushothama Member	
5.	Prof. S.N.Honnappa Member	
6	Prof. Sripathy L Member	
7.	Prof.Thipperudra Swamy Member	
8.	Prof. Lingaraju B Member	
9.	Prof. Premakumari Member	
10.	Prof. Lakshminarayana Member	
11.	Smt. Veena B.S Member	
12.	Sri Suryakumar R.K Member	

Minutes of the meeting	Action taken
It is decided to submit SSR as early as possible.	Preparation of SSR speeded up
It is proposed to conduct a state level workshop from Department of Commerce.	Department of Commerce took initiation.
It is decided to keep the documents of committees ready.	IQAC visited all the committee conveners and checked the documents .


IQAC COORDINATOR


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IQAC MEETING

Meeting No: 03

Date: 05/01/2017

Time: 12.30 PM

Venue: IQAC Room

Agenda Proposed:

- To Review previous meeting agenda.
- To organize one day workshop to prepare PPT for NAAC

Minutes of the Meeting:

Dr. Bhaskara, IQAC coordinator welcomed and presented the agenda of meeting.

It is proposed to visit all departments and check the documents preparation for NAAC.

It is decided to organize one day workshop on documentation in view of NAAC visit.

Sl.No	Members Present	Signature
1	Dr. Venkataramana Principal	
2	Dr. B.G. Bhaskar coordinator	
3.	Prof. Y.C.Gangadharaiah Member	
4	Dr.M.K. Purushothama Member	
5.	Prof. S.N.Honnappa Member	
6	Prof. Sripathy L Member	
7.	Prof.Thipperudra Swamy Member	
8.	Prof. Lingaraju B Member	
9.	Prof. Premakumari Member	
10.	Prof. Lakshminarayana Member	
11.	Smt. Veena B.S Member	
12.	Sri Suryakumar R.K Member	

Minutes of the Meeting	Action taken
It is proposed to prepare checklist for NAAC documentation.	Checklist is prepared and distributed to departments for documentation.
It is decided to organize one day workshop on documentation in view of NAAC visit.	Dr. Srikanta B principal of RBANM's is requested and invited as a resource person for workshop.


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