Janatha Education Society

VIVEKANANDA DEGREE COLLEGE
OF ARTS, SCIENCE, COMMERCE, MANAGEMENT AND POST GRADUATE STUDIES

Dr. Rajkumar Road, Rajajinagar II Stage, Bangalore - 560 055

ANNUAL QUALITY ASSURANCE REPORT (IQAR) OF THE IQAC FOR THE YEAR 2012–13

SUBMITTED TO NAAC ONLINE

INSTRUCTIONS

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

IMPORTANT

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

NAAC Institutional Quality Sustenance and Development Survey

2.

1. Kindly provide the details of the institution

Name of Institution:	Vivekananda Degree College
Year of Establishment of the Institution:	July 1982
Address Line 1:	Dr.Rajkumar Road
Address Line 2:	Rajajinagar-II stage
City/Town:	Bengaluru
State:	Karnataka
Postal Code:	560055
Email Address:	vdcprincipal@rediffmail.com

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:	4th Sept 2010
Current Grade:	'B'
CGPA:	2.85

3. Institutional Status

Affiliated Permanent

4. Contact Person Details

Name of Head of Institution:	Prof.M.Venkateshappa
Contact Phone:	080-23512795
Email:	vdcprincipal@rediffmail.com
Website URL:	www.vdc-ies.org

Name of IQAC Co-ordinator   Prof.H.S.Aswathamr

Email: aswathamma@gma

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This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.

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3.

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc /B.Com etc.)	
Post Graduate (MA/M.Sc./M.Com etc.)	05
Research Programmes (M.Phil/P.hD)	03
Certificate Programmes	00
Professional Programmes	01
(B.Tech/M Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	04
Other value added programmes	
Any other programme offered (Specify)	01
	00

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	00
New programes designed	00
Programes under revision	01
Interdepartmental collaborative programmes	00
Inter institutional collaborative programmes	00
Number of review committee	04

recommendations
implemented (Total)

Number of NAAC peer team recommendations implemented	02

Number of UGC/any other expert committee recommendations implemented	05

Number of review committee recommendation under implementation	02

Number of NAAC peer team recommendations under implementation	02

Number of UGC/ any other expert committee recommendations under implementation	03

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	67
Total faculty on rolls	65
Faculty added during the year	00
Faculty positions vacant	02
Faculty left during the year	02

| Total number of visiting faculty | 10 |
| Total number of guest faculty | 02 |

8. Qualification of Faculty

PhD and Above	17
MPhil	10
Masters	38
Any other (Specify)	00

9. Faculty qualification improvement

PhD awarded to existing faculty	00
MPhil awarded to existing faculty	00
Any other degree awarded to existing faculty	00

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	34
Administrative staff (Actual strength)	34
Added during the year of reporting	02
Left during the year	02
Number of posts vacant	00

11. Technical Support Staff Details (Enter a number; 0 for nil)

| Technical Support Staff (Total sanctioned strength) | 07 |

Technical Support Staff (Actual strength)	07
Added during the year	00
Left during the year	00
Number of posts vacant	00

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4.

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

	DD	MM	YYYY
Year of establishment of IQAC	01	07	2010

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	20
Number of Alumni in IQAC	03
Number of Students in IQAC	02
Number of Faculty in IQAC	09
Number of Administrative Staff in IQAC	02
Number of Technical Staff in IQAC	01
Number of Management Representatives	02

Number of External experts in IQAC	02
Number of any other stakeholder and community representatives	03

14. IQAC Meetings

Number of IQAC meetings held during the year	04

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	02
Number of value added programmes proposed	01
Number of skill oriented programmes proposed	01
Number of faculty competency and development programmes proposed	01
Number of other staff development programmes proposed	02
Number of student mentoring programmes proposed	02

Number of co-curricular activities proposed	02
Number of inter departmental cooperative schemes proposed	00
Number of community extension programmes proposed	02
Any other programmes proposed (Specify)	02

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	00
Number of value added programmes implemented	00
Number of skill oriented programmes implemented	00
Number of faculty competency and development programmes implemented	00
Number of other staff development programmes implemented	00
Number of student mentoring programmes implemented	01

Number of co-curricular activities implemented	00
Number of inter departmental cooperative programs implemented	00
Number of community extension programmes implemented	02
Any other programmes suggested that are implemented (Specify)	02

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	01
Number of participants from the institution	15
Number of participants from outside	180
Number of external experts invited	05
Number of external conferences/seminars/ workshops on institutional quality attended	01
Number of events conducted with IQACs of other institutions as collobrative programes	00

19. Did IQAC receive any funding from UGC during the year ?

Yes

No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC	00
Amount Received from any other source including the college management	Rs 3000/

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

Motivated the lecturers to participate in seminors/confferences to obtain higher

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SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programes developed or designed by faculty	00
Number of faculty members involved in curriculam restructuring/revision/syllabus development	08
Number of programes in which evaluation process reformation taken up and implemented	00
Number of active teaching days during the current academic year	180
Average percentage of attendance of students	95
Percentage of classes engaged by guest faculty and temporary teachers	10
Number of self financed programmes offered	06
Number of aided programmes offered	03
Number of programmes discontinued during the year	01

23. Whether any systematic student feedback mechanism is in place ?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of
courses where
student feedback is
taken

| 100 |

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	00
Number of minor research projects undertaken during the year	02
Number of major ongoing projects	00
Number of minor ongoing projects	02
Number of major projects completed	00
Number of minor projects completed	02
Number of major project proposals submitted for external funding	00
Number of minor project proposals submitted for external funding	00
Number of research publications in peer reviewed journals	00
Number of research publications in international peer reviewed journals	00

Number of research publications in national peer reviewed journals	00
Number of research papers accepted for publication in international peer reviewed journals	01
Number of research papers accepted for publication in national peer reviewed journals	00
Average of impact factor of publications reported	00
Number of books published	02
Number of edited books published	00
Number of books (single authored) published	02
Number of books (coauthored) published	03
Numbers of conferences attended by faculty	20
Number of international conferences attended	00
Number of national conferences attended	04
Number of papers presented in conferences	04
Number of papers presented in international conferences	00
Number of papers presented in national conferences	00
Number of conferences organized by the institution	01
Number of faculty acted as experts resource persons	05

Number of faculty acted as experts resource persons - international	00
Number of faculty acted as experts resource persons- national	05
Number of collaborations with international institutions	00
Number of collaborations with national institutions	02
Number of linkages created during the year	00
Total budget for research for current year as a percentage of total institution budget	00
Amount of external research funding received in the year	00
Number of patents received in the year	00
Number of patents applied for in the year	00
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	00
Number of PhDs awarded during the year	00
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	8

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SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	1032
Actual enrollment during the year	729
Student dropout percentage during the year	3
Success percentage in the final examination across the courses	80
Number of academic distinctions in the final examination and percentage	19
Number of students who got admitted to institutions of national importance	00
Number of students admitted to institutions abroad	00

Number of students qualified in UGC NET/ SET	04
Number of students qualified GATE/ CAT/ other examination (Specify)	02

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 27

Number of students participated	120

30. Does student counselling and guidance service exist ?

Yes

31. Student participation, if answer to Qn. 29 is yes

Number of students participated	16

32. Career Guidance

Number of career guidance programmes organized	01
Percentage of students participated in career guidance programmes	5

33. Is there provision for campus placement?

Yes

34. If yes to Qn. 32

Number of students participated in campus selection programmes | 400

Number of students selected for placement during the year | 35

35. Does gender sensitization program exist ?

Yes

36. If Answer is Yes to Qn 34

Number of programmes organized | 02

37. Student activities

Number of students participated in external cultural events | 70

Number of prizes won by students in external cultural events | 12

Number of cultural events conducted by the institute for the students | 15

Number of students participated in international sports and games events | 00

Number of students participated in national level sports and games events | 04

Number of students participated in state level sports and games events	03
Number of students participated in university level sports and games events	01
Number of prizes won by students in international sports and games events	00
Number of prizes won by students in national level sports and games events	01
Number of prizes won by students in state level sports and games events	01
Number of prizes won by students in university level sports and games events	02
Number of sports and games events conducted by the institute for the students	16

38. Composition of students

Percentage of Scheduled Caste	10.9
Percentage of Scheduled Tribe	2.33
Percentage of other backward communities	47.87

Percentage of women students	33.33
Percentage of physically challenged	0.15
Percentage of rural students	16.73
Percentage of urban students	74.27

39. Scholarships and Financial Support

Number of students availing financial support from the institution	64
Amount disbursed as financial support from the institution	4,04,000
Number of students awarded scholarship from the institution	02
Number of students received notable national/international acheivements/recognition	00

40. Student initiatives

Number of community upliftment programmes initiated by students	04
Number of literary programmes initiated by students	00
Number of social action initiatives based on science / environment initiated by students	02

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Number of student
research initiatives | 20 |

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SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for acheiving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

Yes

No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes

No

43. Whether benchmarking is created for institutional quality management efforts ?

Yes

No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

Achiving cent percent results
Motivating from the students to involve in

45. Is a Management Information System (MIS) in place ?

Yes

No

46. If answer to question 44 is Yes, please provide details of MIS applied to
1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others
(enter the respective details corresponding to the serial numbers)

> 1. Maintanance of accounts is computerised
> using tally.

47. Existence of learning resource management

	Yes	No
e-database in library		
ICT and smartclass room		
e-learning sources (e-Books, e-Journals)		
Production of teaching modules		
Interactive learning facilities		

48. Internal resource mobilization : Kindly provide the amount contributed

Research	00
Consultancy and training	00
Student contribution	00
Alumni contribution	00
Wellwishers	00

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	400000

Amount spent for student welfare	66000
Amount spent for staff welfare	2000000

50. Is delegation of authority practiced

- Yes
- No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty		
Students		
Staff		

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	02
Number of grievances resolved	02

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	04
Number of grievances resolved	04

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received	02
Number of grievances resolved	02

55. Has the institution conducted any SWOT analysis during the year

- Yes

- No

56. The SWOT analysis was done by internal or by external agency

- Internal

- External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

1.maintaining low fee structure.
2.Fee concession for economicaly weaker

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

Few class rooms need to be equiped with
modern tools.

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

1.Initiation of value added programmes.
2. Taking up of Research projects/Motivating

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

1. Popularising online and Distance education.
2. Genaral declain in admition for science due to

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

1. Gradual improvement in the results.
2.drope out percentage is getting redueced.

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

Motivation.

1.NAAC is helping up dateing the knowledge of

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Exit this survey

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CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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